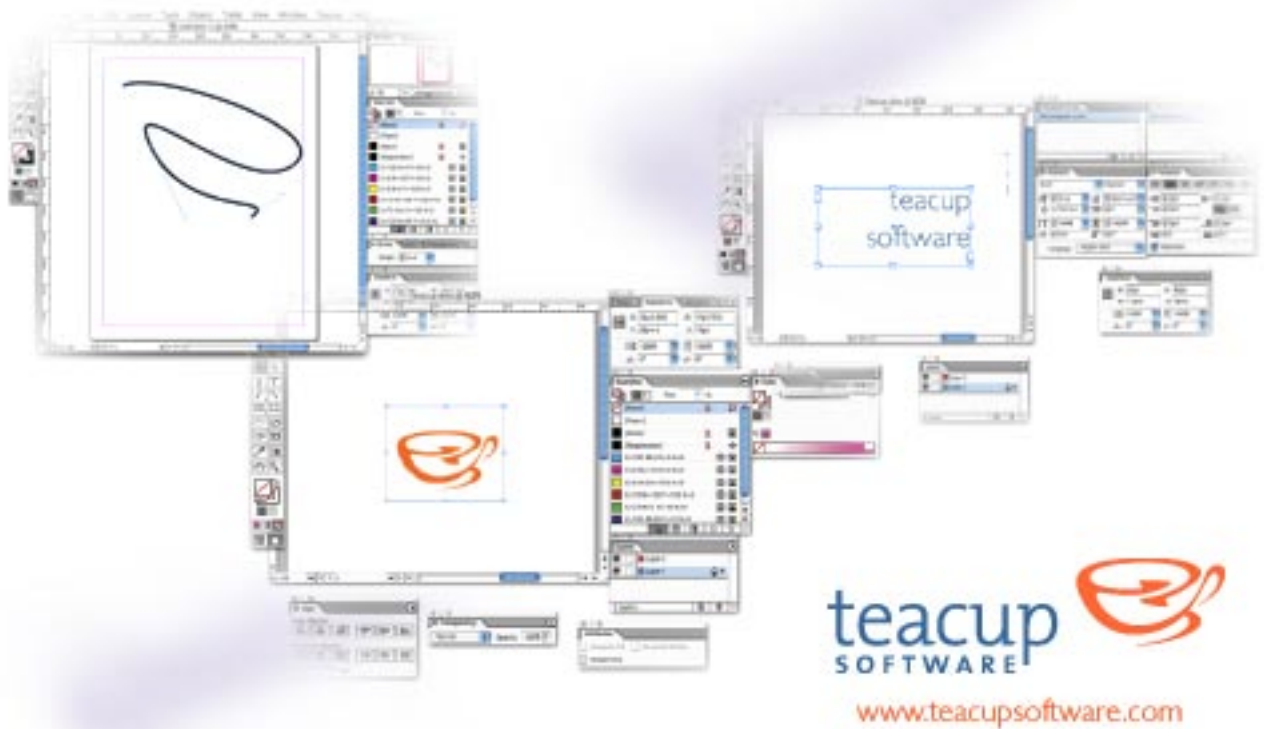


workspace manager CS

Automatically Manage Workspaces



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SOFTWARE



www.teacupsoftware.com

User Guide

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workspace manager CS

Automatically Manage Workspaces

Thanks for using Teacup Software's Workspace Manager! The Workspace Manager makes it easier for you to work with workspaces in InDesign CS. The Workspace Manager keeps track of what you're working on and automatically

brings up the relevant workspace. Or you can set the Workspace Manager to only act when you tell it to.

Teacup is constantly working on plug-ins for InDesign. Check out the latest news at www.teacupsoftware.com.

Introduction

WHAT IS A WORKSPACE?

A workspace is simply a layout of palettes on the screen, including where the palettes are located and what tabs are in each palette. The Workspace Manager creates context sensitive workspaces. There is a workspace for working with graphic frames, a workspace for text frames, and so forth.

AUTOMATICALLY LOADING AND SAVING WORKSPACES

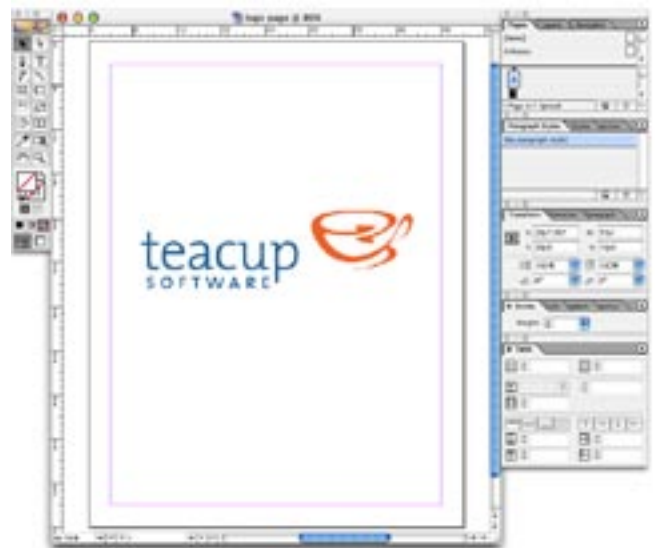
The Workspace Manager will automatically save and invoke workspaces for you as you select different objects. For example, when you click on a graphic frame, the Workspace Manager automatically brings up the graphic frame workspace. When you deselect the graphic frame, the Workspace Manager automatically saves the graphic frame workspace.

MANUALLY LOADING AND SAVING WORKSPACES

The Workspace Manager also features a manual mode, which allows you to load and save workspaces manually as you need. Manual mode is also context sensitive – when you tell the Workspace Manager to load a workspace, it will load the workspace appropriate to whatever object you have currently selected. The same thing is true for saving workspaces as well.

SWAPPING WORKSPACES

In manual mode, you have the option to swap back and forth between your current workspace and the workspace relevant to what you're working on via a menu item or keyboard shortcut.



InDesign's Default Palette Layout, which is invoked when you first start InDesign

Using the Workspace Manager

The Workspace Manager loads and saves workspaces depending on what kind of object you're working on.

There are workspaces defined for nine different contexts:

- Graphic Frames
- Text Frames
- Text
- Paths
- Groups
- Tables

- XML
- Story Editor
- Nothing Selected

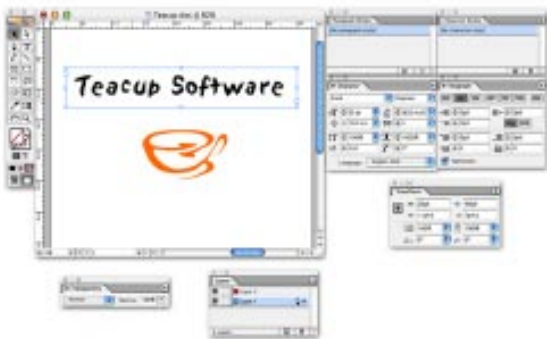
All of these workspaces can be disabled or enabled. You can select any saved workspace for any of the contexts via the preferences dialog, which we'll look at in a moment. But first, let's look in detail at each of these different document contexts..

GRAPHIC FRAMES

This workspace is active any time you create or select a graphic or a graphic frame. You can select a graphic using the selection or direct selection tool and this workspace will activate.



An Example of a Graphic Frame Workspace



An Example of a Text Frame Selected with Selection Tool Workspace

TEXT FRAMES

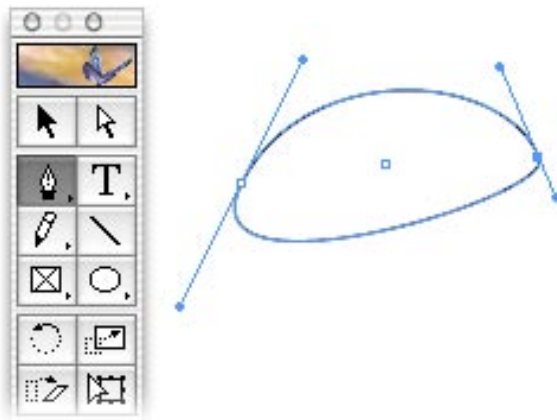
This workspace is active when you select a text frame with either the selection or direct selection tool.

TEXT

This workspace is active when you are typing or selecting text with the cursor tool.



Text Frame Selected with the Cursor Tool



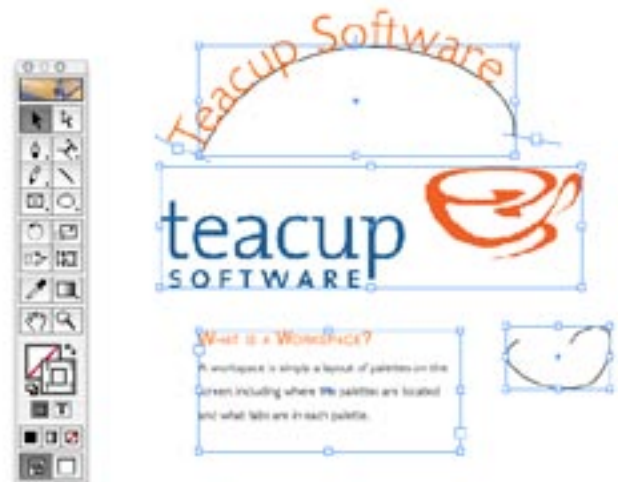
A spline being drawn. The Path and Spline Workspace will be active whether the path is being created, selected or modified.

PATHS

Any time you create or select a path or spline, this workspace becomes active. The only exception to this is when you are typing text on a path, in which case the Text Frames Selected with Cursor Tool workspace is active.

GROUPS

When you have different types of objects selected at the same time, such as a graphic frame and a text frame, this workspace becomes active. It also activates when you select a grouped object containing objects of different types.



A Multiple Selection of different types of objects

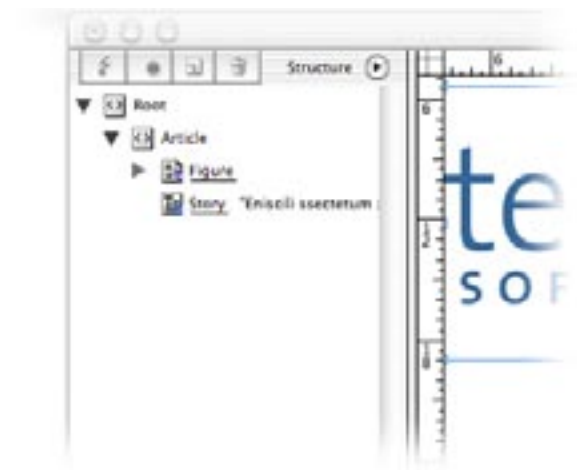
TABLES

This workspace is active when you have cells in a table selected.

Note that when you have text in a table selected, the text workspace is active.



Cells in a table selected



An XML element selected.

XML

This workspace is active when you have an XML element selected in the XML pane of a document.

TEXT EDITOR

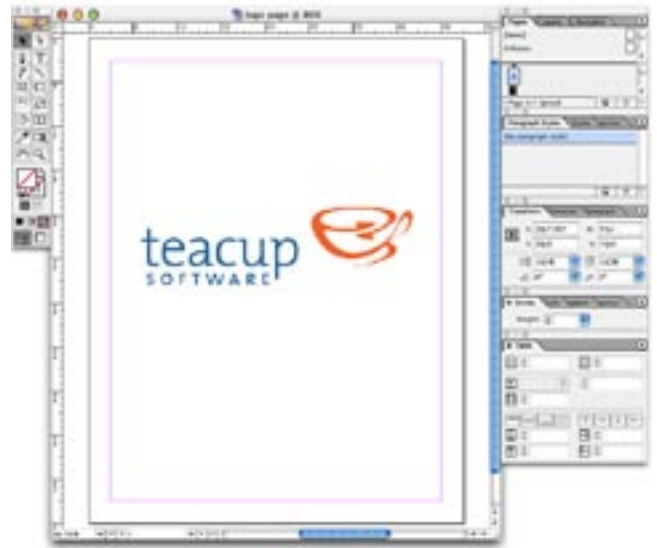
This workspace is active when you are editing text InDesign CS's text editor.



Text being edited in InDesign's text editor.

NOTHING SELECTED

This workspace is active when no objects are selected.

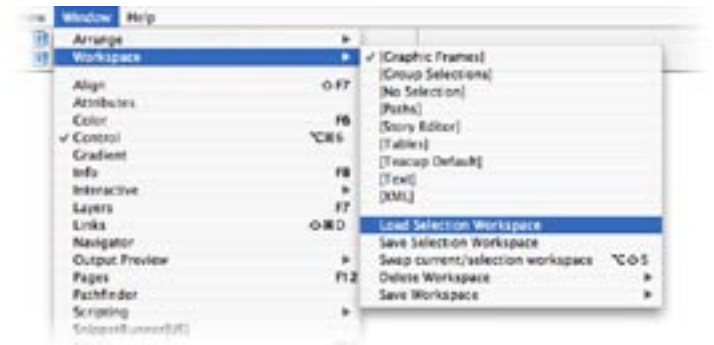


An example of a workspace that is active with nothing selected.

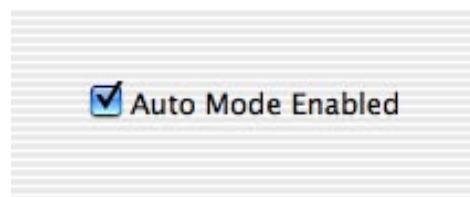
Automatic vs. Manual Mode

When in Automatic Mode, any time you select a new kind of object, the Workspace Manager automatically takes care of loading and saving the workspaces for you. For example, say you click on a graphic frame when you had a text frame selected – as soon as you click on the graphic frame, the Workspace Manager will automatically save the Text Frame workspace and bring up the Graphic Frame workspace.

When in Manual Mode, the Workspace Manager will only save or load workspace when you tell it to. You can load and save workspaces via the Workspace Manager menu, located under the Window menu. You can also have the Workspace Manager swap between your current workspace and the workspace relevant to the current selection using the Swap command.



You can manually load and save workspaces via menu items or keyboard shortcuts



Use this checkbox in the Workspace Manager panel of the preferences dialog to switch between automatic and manual modes

TURNING ON MANUAL OR AUTOMATIC MODES

You can switch between Manual and Automatic modes using InDesign's Preferences dialog. In that dialog, you will find a Workspace Manager panel, where you can enable or disable automatic mode.

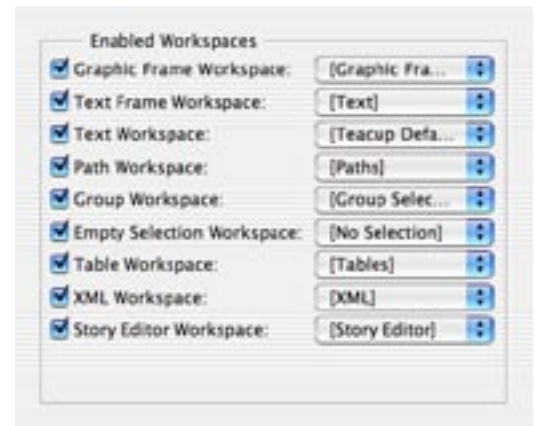
Setting Preferences

You can set preferences by opening up InDesign's preferences dialog and selecting the Workspace Manager panel. In that panel, you can enable or disable individual workspaces. You can also switch between manual and automatic mode (see previous section).

ENABLING AND DISABLING WORKSPACES

When you disable a workspace, it simply means that selecting an object of a certain type will no longer activate a workspace. For example, say you disable the graphic frame workspace. Now when you have, say, a text frame active and then click on a graphic frame, nothing happens. The text frame workspace remains active, even though you've selected a graphic frame. No automatic saving or loading will occur.

To enable or disable a workspace, simply select or deselect the appropriate checkbox in the preferences dialog. To choose what workspace will come up, select that workspace in the dropdown box.



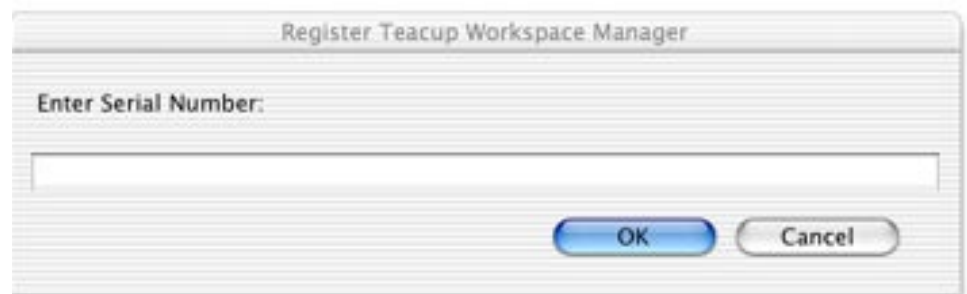
Enable or disable workspaces via the Workspace Manager panel in the InDesign Preferences dialog box.

Registering the Workspace Manager

In order to unlock the full working version of the Workspace Manager, you must have a serial number given to you by Teacup. These can be purchased at Teacup's web site, www.teacupsoftware.com. You will need the registration code, that can be found in the About dialog box.

Once you have a serial number, you must enter it into the Workspace Manager. Select Help > Register Teacup Plug-in > Workspace Manager. This will bring up the registration dialog.

Copy and paste your serial number into this dialog, click OK, and your copy of the Workspace Manager is registered!



Access this dialog from Help > Register Teacup Plug-in > Workspace Manager...



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